



Confederated Tribes of the Umatilla Indian Reservation

GENERAL COUNCIL OFFICE

PO Box 638 ♦ Pendleton, OR 97801
Phone: 541-966-2029 ♦ Fax: 541-276-3095

General Council Presentation Format

The Report should contain:

- 1) Goals for the current year (and/or summary of previous year)
- 2) Financial Status i.e. over/under/on budget
- 3) Current employees i.e. tribal/other Indian/non-Indian, full time/part time status
- 4) Current activities or plans working on
- 5) Current status of codes, by-laws and/or policies, if changes are needed/explain reasoning
- 6) New State or Federal Legislation that affects your group and the Tribe
- 7) Any motion to be considered by voting membership
- 8) Introduce Commission/Committee members

**Please note to answer only those that are applicable to your group.

All reports will be allowed **20 minutes** to give their presentation, with a slideshow of 10-15 slides (22 font min.). Please remember that this time is reserved for General Council members; allow them time to question or comment on your presentation. If you make your own copies, please provide a minimum of 45 copies, and to preserve paper use the "handout" printing option for any PowerPoint.

If you're in need of special equipment please notify, Shawna Gavin at ext. 2029 a minimum of five days prior to the meeting to ensure equipment is available. Also, if you need Shawna to make copies for you, those will need to be made available two days prior to the meeting. Any coping Shawna completes for you will be done in black and white, if you wish to provide color copies; those will be charged to your department, which is .50 cents per page.

Your general council officers appreciate your hard work, thank you and we'll see you at General Council.