Request for General Council Minutes

Date: _____

Name:_____

☐ **Address:** _____

_____

Phone: *in case of questions* _____

☐**Email Address:** _____

Note: To better utilize resources, it is recommended to select email distribution. Please clearly write your email address in the space provided above.

☐ Single Meeting Date Requested **Meeting Subject*if unsure of date, please briefly describe the subject you're interested in obtaining minutes for:***

_____

_____

_____

_____

☐ Ongoing *Check here if you wish to receive minutes from this date forward.*

_____ _____

Name Date

For office use only:

Date Received:_____

Date initials

☐ Mailed/Emailed on _____ _____

☐ Applicant picked up on _____ _____