

## SANITATION PERMIT – SUPPLEMENTAL INFORMATION

### ITEMS NEEDED TO PROCESS YOUR APPLICATION

1. **Completed Application form and Fee:** Incomplete applications will be returned.
2. **Ownership:** Proof of ownership must be submitted with the application this can include a copy of the deed, a report from the County Assessor's Office or a Title Status Report which can be obtained from the BIA
3. **Tax Lot Map:** A copy can be obtained from a title company, the County Assessor's Office, or the Tribal Planning Office. Allotment maps can be obtained from the BIA Realty Office or the Tribal Planning Office.
4. **Vicinity Map:** (Example A) Show how to get to your property. This can be a copy of a county road map, a U.S. Geological Survey quadrangle map, or a print out of from an internet map source such as Google or MapQuest. If your property is remote or hard to find, please describe in writing how to find it. Please flag the entrance to your property. If you have a large parcel, show on a sketch how to find the disposal field area.
5. **Preliminary Site Development Plan:** (Example B) Show test hole locations, proposed and existing development, and physical features along with corresponding measurements and distances. Show property lines, easements, and north direction on the plot plan. Show the locations of all wells and springs within 200 feet of the preliminary site.
6. **Test Holes:** After you submit your application the Environmental Health Officer will contact you to schedule a time to dig test holes.
  - The Environmental Health Officer will need to be on site while the test holes are being dug. You will be responsible for providing a backhoe and operator.
  - Two or more test holes will need to be dug in the area of the proposed disposal field. Test Holes should be 6' deep, 3' wide, and at least 4' long depending on soil types and approximately 75' apart. If you encounter bedrock or other barrier materials you should stop digging. Avoid swales, depressions, cuts, fills and steep slopes. Test holes may not be closer than 100 feet to wells, springs or surface water bodies. Test holes cannot be dug until snow melts and ground thaws.
  - The area you intend to use may contain underground utilities; prior to excavating, notification and clearance may be required. Call the Oregon Utility Notification Center at (503) 232-2987 or toll-free at 1-800-332-2344.
  - You will also need to contact the CTUIR Cultural Resources Protection Program at (541) 429-7234. Clearance for archeological resources may be required.

Submit your application, fee and attachments to:

Environmental Health Officer, located in the Tribal Planning Office

Or mail to:

CTUIR – Tribal Planning Office

Attn: Environmental Health Officer

46411 Tímine Way Pendleton, Oregon 97801

After the site evaluation is complete you will be issued a report. Call the Tribal Planning Office at (541) 429-7523 if you have any questions.

## MINIMUM SEPARATION DISTANCES

ITEMS REQUIRING SETBACK	FROM SEWAGE DISPOSAL AREA INCLUDING REPLACEMENT AREA	FROM SEPTIC TANK AND OTHER TREATMENT UNITS, EFFLUENT SEWER AND DISTRIBUTION UNITS
Groundwater Supplies	100'	50'
Temporarily Abandoned Wells	100	50
Spring		
Up-gradient	50'	50'
Down-gradient	100'	100'
Surface Public Waters		
Year round	100'	50'
Seasonal	50'	
Intermittent Streams:	20'	20'
Piped (watertight not less than 25' from any part of the on-site system)	50'	50'
Un-piped		
Groundwater Interception	20'	10'
On a slope of 3% or less		
On a slope greater than 3%	10'	5'
Up-gradient	50'	10'
Down-gradient		
Cuts manmade in excess of 30 inches (top of downslope cut)	50'	25'
Which intersect layers that limit effective soil depth within 48 inches of surface.	25'	10'
Which do not intersect layers that limit effective soil depth		
Escarpments		
Which intersect layers that limit effective soil depth.	50'	10'
Which do not intersect layers that limit effective soil depth.	25'	10'
Property Lines	10'	5'
Water Lines	10'	10'
Foundation Lines of any building, including		
Garages and Out Buildings	10'	5'
Underground Utilities	10'	NA
City of Pendleton Water Trans. Line	100'	100'
WC1ter Infiltration Galleries	450'	450'

## **On Site Sanitation System Disposal System Fee Schedule**

This fee schedule applies to single family residences only  
(Fees are subject to change)

### **Site Evaluation**

First Lot	\$380.00
Each additional lot evaluated during initial visit	\$205.00

### **Construction/Installation Permits**

Standard On-Site Sanitation Disposal System	\$565.00
With pump or Siphon add	\$25.00
Capping Fill System	\$860.00
Gray Water Waste Disposal Sump	\$240.00
Pressure Distribution	\$860.00
Sand Filter	\$1100.00
Seepage Trench	\$565.00
Steep Slope	\$565.00
Tile Dewatering	\$860.00
Evapotranspiration-Absorption (ETA)	\$565.00

### **Repair Permit**

Major Repair (tank & drain field) or (drain field)	\$310.00
Minor Repair (tank only)	\$150.00

**Alteration Permit** \$555.00

**Authorization Notice** (field visit required) \$350.00  
(field visit not required) \$90.00

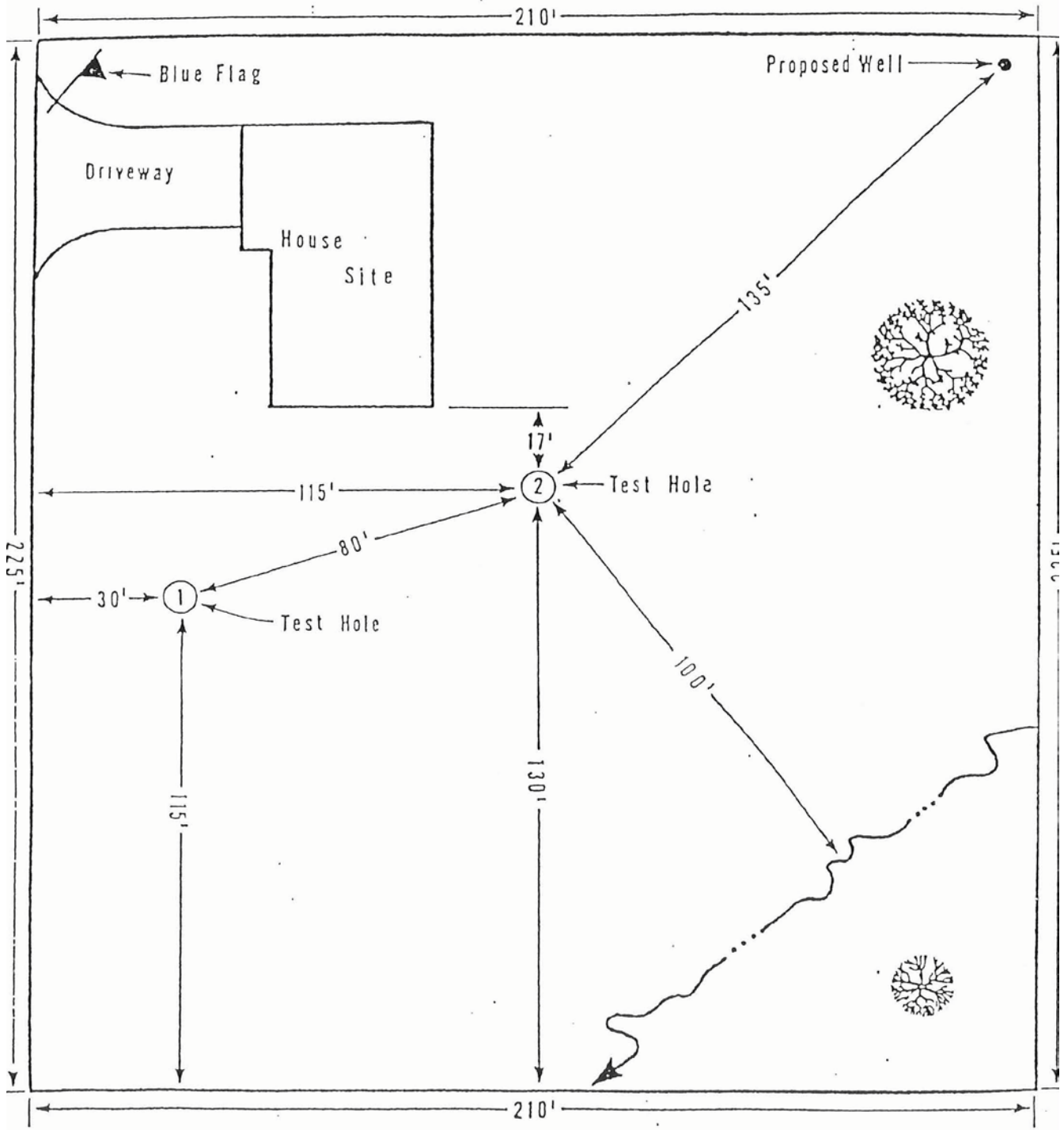
**Existing System Report** \$315.00

**Denial Reviews** \$335.00

**Permit Renewal** (field visit required) \$290.00  
(field visit not required) \$85.00

Revised on 6-16-10  
From  
Environmental Health and Safety Code

# PRELIMINARY SITE DEVELOPMENT PLAN EXAMPLE



# VICINITY MAP EXAMPLE

