



CONFEDERATED TRIBES OF THE UMATILLA INDIAN RESERVATION
 ATTENTION: OFFICE OF HUMAN RESOURCES – STAFFING
 46411 TIMINE WAY • PENDLETON, OREGON 97801
 (541) 276-3570 • FAX (541) 276-9060
 WWW.UMATILLA.NSN.US

APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

(Please type or print clearly)

PERSONAL	Last Name		First	Middle	Date
	Street Address				Home Telephone ()
	City, State, Zip				Business Telephone ()
	Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Month and Year _____ Location _____				
	Position Desired				Pay Expected
	Apart from absence for religious observance, are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work? _____				Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
	Are you legally eligible for employment in the United States?				When will you be available to begin work? _____
	Other special training or skills (languages, machine operation, etc.)				

EDUCATION	School	Name and Location of School	Course of Study Or Degree Earned	Did you Graduate?	Degree or Diploma
	Graduate			<input type="checkbox"/> Yes <input type="checkbox"/> No	
	College			<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Business/Trade/ Technical			<input type="checkbox"/> Yes <input type="checkbox"/> No	
	High School			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Membership in Professional or Civic Organizations
(Exclude those which may disclose your race, color, religion or national origin)

DO NOT ANSWER ANY QUESTION IN THIS SECTION UNLESS THE BOX IS CHECKED

If the employer has checked the box next to the question, the information requested is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability.

Do you have a valid driver's license? yes no
State _____ Lic. # _____ Exp. Date: _____

ATTACH COPY OF ENROLLMENT VERIFICATION (Copy of enrollment card [CIB])

TRIBAL AFFILIATION:

ENROLLMENT NUMBER:

APPLICANT RESPONSIBILITY

It is the absolute responsibility of the applicant to provide sufficient evidence to show they fully meet the minimum qualification requirements. Applicants failing to meet the minimum qualifications are not granted interviews. If it is questionable as to whether an applicant meets the minimum qualifications, an interview may be granted solely to make that determination.

All new employees will be required to complete and sign an EMPLOYMENT ELIGIBILITY VERIFICATION form and present documentation verifying identity and employment eligibility. The Confederated Tribes of the Umatilla Indian Reservation reserves the right to make selection of new employees based on UMATILLA TRIBAL PREFERENCE AND INDIAN PREFERENCE.

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The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

_____ Date

_____ Signature